



**281.479.3442 | 409.942.1599**

## Enrolling in STARS is easy as 1-2-3!

**1**

The first time you call STARS you will be asked to enter your account number followed by the pound sign (#).

**2**

You will then be asked to enter your personal access code, or (PIN) followed by the pound (#) sign. This can be any 6-15 digit number of your choice.

**3**

Finally, you will be asked to enter the Social Security Number of the primary account owner for verification.

## Switch to Expert Mode after you enroll

For faster access to the transactions or inquiry codes, switch to the EXPERT mode.

**From the Standard Main Menu enter the following service codes when prompted, in order:**

- Press 8 “Additional Options”
- Press 2 “Change Preferences”
- Press 4 “Change to Expert Mode”

STARS will then ask you to enter a service code (see below).

*To hear a list of all service codes, Press 85.*

Basic Menu Functions	Service Code
Access the Previous Menu	#
To End the Call	*
Balance Inquiries	1
History Inquiries	2
Withdrawals	3
Transfers	4
Checking Information	5
Loan Information	6
Credit Card Inquiries	7
Additional Options	8
Good Bye	49
Help	85
Transfer to Operator	99

Expert Menu Functions	Service Code
Share List	11
Loan List	12
Savings Balance	13
Checking Balance	14
Share Balance	15
Loan Balance	16

Account History Menu	Service Code
Last Deposit	21
Last Payroll Deposit	22
Share History	23
Loan History	24
Deposit History	25
ATM History	32
ACH History	33
Loan Payment Inquiry	34
Debit Card History	35
Credit Card History	36
Point of Sale History	37

Withdrawal Menu	Service Code
Savings Withdrawal	41
Checking Withdrawal	42
Share Withdrawal	43
Loan Advance	44

Transfer Menu	Service Code
Share to Share Transfer	51
Share to Loan Transfer	52
Loan to Share Transfer	53
Savings to Checking Transfer	54
Checking to Savings Transfer	55
Loan to Savings Transfer	56
Loan to Checking Transfer	57
Savings to Loan Transfer	58
Checking to Loan Transfer	59

Checking Account Menu	Service Code
Checking Balance	14
Check Number Inquiry	62
Check History	63
Check Number Range	64

Loan Information Menu	Service Code
Loan Balance	16
Open Loan List	12
Loan Payment History	73
Loan Payoff Amount	74
Loan Advance Total	75

Additional Options Menu	Service Code
IRA Contribution	93
Dividend Paid	94
Interest Paid	95
New Access Code	96
Change Language	97
Change to Expert Mode or Change to Menu Mode	48

- Dollar amounts are entered without decimal points. For example, \$75.00 is entered as 7500. Dates are entered as six-digit numbers; June 1, 2018 is entered as 060118.
- Your call will be automatically terminated if no entry is made within 20 seconds or if your call exceeds 10 minutes.